

**Attendees:**

**Committee Members:**

Tracey Stern - Chair	Present
Bill Haines – Vice Chair	Present
Chad Buffel	Present
John Feeney	Present
Gavin Lee	Present
Andrew Branion	Present
Bob Nobrega	Present
Elaine Wright	Present

**Guests, Presenters and Observers:**

Louise Brinkmann – Head of Benchmark Solutions	Present
Thomas Thorn – Bank of Canada	Present
Andre Craig – CanDeal	Present
Andre Langevin – CanDeal	Present
Michael Clayton – CanDeal	Present
Saman Aria – CanDeal	Absent
Gavin Morris – TMX	Present
Carol Elmalem - Secretariat	Present

**1. Quorum**

The Chair confirmed we have quorum.

**2. Agenda**

Agenda was approved as presented.

**3. Conflicts of Interest Declarations**

No additional conflict of interest declarations were raised.

**4. Motion to approve prior meeting minutes**

Approved.

**5. Action Items from previous meeting**

No questions or comments raised.

**6. Benchmark Administration and Regulatory Update**

- The Administrator provided updates on:
  - Term CORRA distribution and licensing
  - TMX Market making program and how potential conflicts of interest are handled in the context of the program.



## **7. Methodology, Surveillance and Monitoring Update:**

- The Administrator provided an overview of:
  - the governance metrics for stewardship of the benchmark
  - the annual review process to ensure the benchmark continues to meet its objectives.
  - the Term CORRA technology roadmap and priorities for the upcoming year.

## **8. Governance Update**

The Committee approved a motion to engage a public accounting firm to provide a limited assurance report in Q1 2024.

## **9. Final Questions or Comments:**

No further questions or comments.

The meeting ended at 5:00pm EST